



THE FORWARD PLAN

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The Forward Plan is published 28 days before each Cabinet meeting.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known.

The web pages also contain past Forward Plans and publication deadlines for future Plans. To visit the web pages go to www.towerhamlets.gov.uk/forwardplan or for smart phone/tablet users scan the QR code to the right with your device camera.



Tower Hamlets Council **Forthcoming Decisions Plan**

What is this document?

The Forthcoming Decisions Plan (or 'Forward Plan') contains information on significant decisions that the Council expects to take over the next few months.

As a minimum this will include notice of:

- All **Key Decisions** to be taken by the Mayor, Cabinet or Cabinet Sub-Committees
 - This could include decisions taken at public meetings or taken individually at other times.
- Budget and Policy Framework Decisions (for example the Budget Report itself and major policies to be agreed by Council as set out in the Constitution)

Key Decisions

The Council is required to publish notice of all key decisions at least 28 days before they are taken by the Executive or Commissioners. Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Article 13.03 of the [Constitution](#). Key Decisions can be taken by the Mayor outside of meetings, the Mayor in Cabinet or by a Cabinet Sub-Committee.

Publication of Forthcoming Decisions

Individual notices of new Key Decisions will be published on the website as they are known on the 'Forthcoming Decisions' page, whilst this 'Forward Plan' collating these decisions will be published regularly, as a minimum at least, 28 days before each Cabinet meeting. The Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required.

Urgency

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (on the website) as early as possible and Urgency Procedures as set out in the Constitution have to be followed.

Make your views known

The most effective way for the public to make their views known about a Forthcoming Decisions is to contact the lead officer, or Cabinet Member (where stated), listed. You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

Information about the Decision Makers

Further information on the Mayor and Members of the Cabinet can be found on the Council [website](#).

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Notice of Intention to Conduct Business in Private

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session. Should you wish to make any representations in relation to item being considered in private please contact Democratic Services on the contact details listed on the front page.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Contact Details for this Plan

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Title of Report	Careers Service restructure and integration into WorkPath	Ward All Wards	Key Decision? No
Summary of Decision	This report will address the proposed restructure of the careers service and the integration of the service with WorkPath and other employment services for young people.		

Decision maker Date of decision	Cabinet Not before 27/06/18		
Community Plan Theme	A transformed council, making best use of resources and with an outward looking culture		
Cabinet Member	Cabinet Member for Children, Schools and Young People, Cabinet Member for Environment		
Who will be consulted before decision is made and how will this consultation take place	To be considered during the drafting of the report.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	To be considered during the drafting of the report.		
Contact details for comments or additional information	Andy Scott, Christine McInnes (Divisional Director, Growth & Economic Development) andy.scott@towerhamlets.gov.uk, (Divisional Director, Education and Partnership, Children's) christine.mcinnnes@towerhamlets.gov.uk		
What supporting documents or other information will be available?	To be considered during the drafting of the report.		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		

Title of Report	Contracts Forward Plan 2018/19 – Quarter One	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>To note the Contracts Forward Plan at Appendix 1 to the report.</p> <p>2. To confirm that all contracts can proceed to contract award after tender.</p> <p>3. To authorise the Divisional Director, Legal Services to execute all necessary contract documents in respect of the awards of contracts referred to in recommendation 2 above.</p> <p>4. To note the procurement forward plan 2018-22 schedule detailed in Appendix 2 to the report</p>		

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Decision maker Date of decision	Cabinet 27/06/18		
Community Plan Theme	A transformed council, making best use of resources and with an outward looking culture		
Cabinet Member	Cabinet Member for Resources and the Voluntary Sector		
Who will be consulted before decision is made and how will this consultation take place	Where required, consultation with service users and stakeholders will be undertaken as part of the project and budget approval process. Necessary consultation will be undertaken in accordance with the council's policies and procedures.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Lindsey Gibson (Directorate Support Manager) lindsey.gibson@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Appendices		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Validated end of Key Stage and Examination Results for the academic year 2016-17	Ward All Wards	Key Decision? No
Summary of Decision	For Cabinet to note the validated end of Key Stage and Examination Results for the academic year 2016-17		

Decision maker Date of decision	Cabinet 27/06/18		
Community Plan Theme	Creating opportunity by supporting aspiration and tackling poverty		
Cabinet Member	Cabinet Member for Children, Schools and Young People		
Who will be consulted before decision is made	n/a		

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and how will this consultation take place	n/a		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a		
Contact details for comments or additional information	Christine McInnes, Sarah Steer (Divisional Director, Education and Partnership, Children's) christine.mcinnnes@towerhamlets.gov.uk, Business and Admin Services Manager sarah.steer@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Draft Waste Management Strategy and Future Delivery Options	Ward All Wards	Key Decision? Yes
Summary of Decision	The Council last adopted a Waste Management Strategy in 2003 and since that time legislative framework surrounding waste management has changed significantly		

Decision maker Date of decision	Cabinet 27/06/18
Community Plan Theme	A transformed council, making best use of resources and with an outward looking culture
Cabinet Member	Deputy Mayor for Regeneration and Air Quality
Who will be consulted before decision is made and how will this consultation take place	Public, Stakeholders, Directorates and RPs Consultation with some registered providers and Social Landlords has already been undertaken. Further consultation will be undertaken with Registered Providers and consultation with other Directorates. The public and key stakeholders will be consulted on the draft Waste management Strategy.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes - will be complete by 30th May.
Contact details for comments or additional	Fiona Heyland, Nicole Layton (Head of Waste Strategy Policy and Procurement, Public Realm, Communities

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information	Localities & Culture) fiona.heyland@towerhamlets.gov.uk, PA to Mark Baigent Nicole.Layton@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Securing the future of Early Years services - local authority day nurseries	Ward All Wards	Key Decision? Yes
Summary of Decision	Approve implementation of the proposal to seek new operators for the council's three childcare day nurseries, for transition in September 2018		

Decision maker Date of decision	Cabinet 27/06/18
Community Plan Theme	A transformed council, making best use of resources and with an outward looking culture
Cabinet Member	Cabinet Member for Children, Schools and Young People
Who will be consulted before decision is made and how will this consultation take place	<ol style="list-style-type: none"> 1. Public consultation from 14th September to 10th November 2017; 2. Meetings of parents with children at the nurseries on 3rd, 11th, 13th and 17th October; and 3. Consultations within Children's Services and Tower Hamlets Together.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes it will attached as Appendix A of this report
Contact details for comments or additional information	Christine McInnes (Divisional Director, Education and Partnership, Children's) christine.mcinnnes@towerhamlets.gov.uk
What supporting documents or other information will be available?	<ol style="list-style-type: none"> 1. Business Case: Increasing the involvement of partners in Early Years services Ref: CHI 003 / 17-20 2. SDM013 options appraisal
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

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Title of Report	End of Year Monitoring 2017/18	Ward All Wards	Key Decision? Yes
Summary of Decision	To note the year-end strategic plan 2018-19 monitoring report, encompassing, strategic plan activities and key strategic performance indicator monitoring.		

Decision maker Date of decision	Cabinet 27/06/18		
Community Plan Theme	(All Corporate Priorities)		
Cabinet Member	Mayor		
Who will be consulted before decision is made and how will this consultation take place	N/A – consultation was undertaken when the 2017/18 Strategic Plan was produced. This is a monitoring report.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A The Strategic has been informed by the Borough Equality Assessment and subject to a Quality Assurance Checklist (appendix 3). The screening exercise has indicated that a full EA is not required as the Strategic Plan is focused on tackling inequality and fully exhibits due regard equality .		
Contact details for comments or additional information	Vicky Allen, Afazul Hoque, Sharon Godman (Strategy Policy & Performance Officer, Strategy, Corporate Strategy and Equality Service, Chief Executive's) vicky.allen@towerhamlets.gov.uk, (Interim Service Manager, Strategy, Policy & Performance) afazul.hoque@towerhamlets.gov.uk, (Divisional Director, Strategy, Policy and Partnerships) sharon.godman@towerhamlets.gov.uk		
What supporting documents or other information will be available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Children's Services Improvement Quarterly Progress Report (Quarter 4 2017/18)	Ward All Wards	Key Decision? No
Summary of Decision	This report provides an update on progress in delivering improvements to Children's Services in response to the report published by Ofsted in April 2017 which rated our services 'inadequate'. The Council's improvement plan aims to achieve a standard of 'good' by April 2019. Endorsement is sought for the progress made in delivering the Children's		

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	Services improvement Programme.
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Decision maker Date of decision	Cabinet 27/06/18		
Community Plan Theme	A transformed council, making best use of resources and with an outward looking culture		
Cabinet Member	Cabinet Member for Children, Schools and Young People		
Who will be consulted before decision is made and how will this consultation take place	DLT and CLT DLT, CLT, the report will also go to Overview and Scrutiny Committee and Best Value Improvement Board		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Not specific to this report		
Contact details for comments or additional information	Sarah Steer, Charlotte Saini Business and Admin Services Manager sarah.steer@towerhamlets.gov.uk, (Strategy, Policy and Performance Officer, Education, Social Care and Wellbeing) charlotte.saini@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Ailsa Street Land Disposal - Revised Terms	Ward Lansbury	Key Decision? Yes
Summary of Decision	The Mayor will be asked to agree to variations to the terms of the disposal of Council-owned land, from those agreed at cabinet in November 2017		

Decision maker Date of decision	Cabinet 27/06/18
Community Plan Theme	Creating and maintaining a vibrant, successful place
Cabinet Member	Deputy Mayor for Regeneration and Air Quality, Mayor
Who will be consulted before decision is made	Public meetings, exhibition, usual planning consultation system

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and how will this consultation take place	<p>The development proposals have been subject to public consultation including statutory planning consultation. The Council has resolved to grant planning permission for the redevelopment</p> <p>The wider Poplar Riverside Housing Zone objectives have been subject to consultation with local stakeholders</p> <p>Discussions will be held with the Mayor and Lead Members prior to the report going to MAB</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	no		
Contact details for comments or additional information	<p>Anaclette Austrie, Nicole Layton (Executive Assistant, Corporate Director) Tel: 020 7364 4096 anaclette.austrie@towerhamlets.gov.uk, PA to Mark Baigent Nicole.Layton@towerhamlets.gov.uk</p>		
What supporting documents or other information will be available?	none		
Is there an intention to consider this report in private session and if so why?	<p>Partly Exempt (Part of the report will be exempt) Part of the report will set out financial elements of the proposed revised terms.</p>		
Title of Report	Mile End Stadium Upgrade to Step 4 of the Football National League System	Ward Mile End	Key Decision? No
Summary of Decision	<p>This report relates to the request to upgrade Mile End Stadium into a football stadium to play semi-professional football at Step 4 of the Football National League system</p>		

Decision maker Date of decision	King George's Field Charity Board 11/07/18
Community Plan Theme	Creating and maintaining a vibrant, successful place
Cabinet Member	Cabinet Member for Culture, Arts and Brexit
Who will be consulted before decision is made and how will this consultation take place	
Has an Equality Impact Assessment been carried out and if so the	Yes

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result of this Assessment?	
Contact details for comments or additional information	Stephen Murray, Lisa Pottinger, Judith St John (Head of Arts and Events) stephen.murray@towerhamlets.gov.uk , (Head of Sport & Physical Activity) lisa.pottinger@towerhamlets.gov.uk , (Divisional Director, Sports, Leisure and Culture) judith.stjohn@towerhamlets.gov.uk
What supporting documents or other information will be available?	
Is there an intention to consider this report in private session and if so why?	No, Unrestricted
Title of Report	Mile End Park Leisure Centre Lease
	Ward Mile End
	Key Decision? No
Summary of Decision	This report relates to the need to execute a lease for the Mile End Park Leisure Centre and Stadium for the leisure management contract extension for the period 2019-2022

Decision maker Date of decision	King George's Field Charity Board 11/07/18
Community Plan Theme	Creating and maintaining a vibrant, successful place
Cabinet Member	Cabinet Member for Culture, Arts and Brexit
Who will be consulted before decision is made and how will this consultation take place	
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes
Contact details for comments or additional information	Lisa Pottinger (Head of Sport & Physical Activity) lisa.pottinger@towerhamlets.gov.uk
What supporting documents or other information will be available?	
Is there an intention to consider this report in private session and if so	No, Unrestricted

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why?			
Title of Report	Strategic Plan 2018/19	Ward All Wards	Key Decision? Yes
Summary of Decision	To approve the Council's Strategic Plan for 2018-19.		

Decision maker Date of decision	Cabinet 25/07/18		
Community Plan Theme	Creating and maintaining a vibrant, successful place		
Cabinet Member	Mayor		
Who will be consulted before decision is made and how will this consultation take place	Directorates have been involved in producing the Strategic Plan. Lead Members and the Mayor have been consulted and briefed about key actions and priorities for the year. The Mayoral commitments have been embedded, where appropriate. Internal meetings and briefings		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	The Strategic Plan 2018-19 has been informed by the Borough Equality Assessment and subject to a Quality Assurance Checklist (appendix 3). The screening exercise has indicated that a full EA is not required as the Strategic Plan is focused on tackling inequality and fully exhibits due regard equality This year the Strategic Plan 2018-19 will meet the council's obligation to publish annual equality objectives as defined by the Public Sector Equality Duty and these will not be found in a separate document, formally known as the Single Equality Framework (SEF).		
Contact details for comments or additional information	Afazul Hoque, Sharon Godman (Interim Service Manager, Strategy, Policy & Performance) afazul.hoque@towerhamlets.gov.uk, (Divisional Director, Strategy, Policy and Partnerships) sharon.godman@towerhamlets.gov.uk		
What supporting documents or other information will be available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Anti-idling designation in the London Borough of Tower Hamlets	Ward All Wards	Key Decision? Yes
Summary of Decision	To make the Borough an 'anti-idling designated Borough' whereby powers to issue Fixed Penalty Notices are authorised under Road Traffic (Vehicles Emissions) Fixed Penalty (England) Regulations 2002 in relation to drivers who allow their vehicles to run unnecessarily		

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Decision maker Date of decision	Cabinet 25/07/18		
Community Plan Theme	Creating and maintaining a vibrant, successful place		
Cabinet Member	Cabinet Member for Environment		
Who will be consulted before decision is made and how will this consultation take place	n/a none required		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	yes, 14/5/18		
Contact details for comments or additional information	Anaclette Austrie, Nicole Layton (Executive Assistant, Corporate Director) Tel: 020 7364 4096 anaclette.austrie@towerhamlets.gov.uk, PA to Mark Baigent Nicole.Layton@towerhamlets.gov.uk		
What supporting documents or other information will be available?	none		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Statement of Licensing Policy 2018-2023	Ward All Wards	Key Decision? Yes
Summary of Decision	A review of the statement of Licensing Policy following public consultation. The purpose of the Statement of Licensing policy is to define how the responsibilities under the Act are going to be exercised and administered		

Decision maker Date of decision	Cabinet 25/07/18		
Community Plan Theme	Creating and maintaining a vibrant, successful place		
Cabinet Member	Cabinet Member for Environment		
Who will be consulted before decision is made and how will this consultation take place	online yes - consultation taken place		

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Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	yes, completed 14/5/18		
Contact details for comments or additional information	Anaclette Austrie, Nicole Layton (Executive Assistant, Corporate Director) Tel: 020 7364 4096 anaclette.austrie@towerhamlets.gov.uk, PA to Mark Baigent Nicole.Layton@towerhamlets.gov.uk		
What supporting documents or other information will be available?	no		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Housing Capital Projects: Building new council homes on council - owned sites	Ward All Wards	Key Decision? Yes
Summary of Decision	To seek Mayoral approval for the adoption of a budget allocation for total scheme costs for phase 2 housing schemes across the borough listed in Phase 2 of the Housing Capital Pipeline Programme. Approval is also sought for a capital estimate to enable the investigation and preparation of a third phase of new build sites.		

Decision maker Date of decision	Cabinet 25/07/18
Community Plan Theme	Creating and maintaining a vibrant, successful place
Cabinet Member	Deputy Mayor for Regeneration and Air Quality
Who will be consulted before decision is made and how will this consultation take place	Community consultation - lead member and mayor Establishing a pipeline development programme including estate based schemes and infill sites discussed with Cabinet Members. Community consultation has taken place on a number of schemes and stakeholder engagement will take place when initial feasibility works have been carried out. Pipeline programme to be established in consultation with the Mayor and Cabinet Members.
Has an Equality Impact Assessment been carried out and if so the	not yet completed

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result of this Assessment?	
Contact details for comments or additional information	Anaclette Austrie, Jane Abraham, Nicole Layton (Executive Assistant, Corporate Director) Tel: 020 7364 4096 anaclette.austrie@towerhamlets.gov.uk, (Housing Project Manager) jane.abraham@towerhamlets.gov.uk, PA to Mark Baigent Nicole.Layton@towerhamlets.gov.uk
What supporting documents or other information will be available?	None
Is there an intention to consider this report in private session and if so why?	No, Unrestricted
Title of Report	Medium Term Financial Strategy Refresh & 2019-20 Budget Planning
	Ward All Wards
	Key Decision? Yes
Summary of Decision	A Refresh of the Council's Outcomes Based Budgeting approach to prioritising resources over the Medium Term Financial Strategy from 2019-20 to 2021-22 Setting out issues and actions which inform the development of the Council's MTFs for 2019-2022 to include timescales and next steps.

Decision maker	Cabinet
Date of decision	25/07/18
Community Plan Theme	A transformed council, making best use of resources and with an outward looking culture
Cabinet Member	Cabinet Member for Resources and the Voluntary Sector
Who will be consulted before decision is made and how will this consultation take place	The Mayor, Lead Member for Resources and voluntary sector; and the Chair of Overview and Scrutiny Committee will be consulted. The Mayor, Lead Member for Resources and voluntary sector; and the Chair of Overview and Scrutiny Committee will be consulted.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Neville Murton, Ruth Ebaretonbofa-Morah (Divisional Director, Finance, Procurement & Audit) neville.murton@towerhamlets.gov.uk, (Head of Financial Planning & Development) ruth.ebaretonbofa-morah@towerhamlets.gov.uk

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What supporting documents or other information will be available?	None
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

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